

National Certification Council for Home and Property Inspectors (NHICC)
Background Review Checklist to become a National Home Inspector **PAGE ONE**

First and Last Name of Applicant		Registrar Tracking Number	
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*Note – this checklist covers background review requirements after **January 1, 2012**.*

MANDATORY Requirements to become a National Home Inspector

	Achieved	Reference
Pass ONE Test Inspection with Peer Review		Chief Examiner
Minimum of ONE year in practice as a Home and Property Inspector		Application Page 5
Minimum of 150 fee paid SOP compliant inspections in Canada		Application Page 5
Signed agreement to comply with SOP and COE		Application Page 5, 8
NHICC National Examination Passed		
Mentoring Requirement achieved		

Point System Evaluation – Personal Background

	Points	Reference
Completed Degrees, Diplomas, Trade Tickets, and relevant recognized Designations (including RHI, ACI) - 50 points each		Application Page 1, 2
Non-approved designations (CMI, CHI, etc.), incomplete diplomas and trade tickets – 25 points each		
Add – Years (Verified) operating a construction contracting or related company - 5 points per year		
Total BACKGROUND Points - to a maximum of 100 points		
If under 100 points, add: Results of NHICC National Examination (According to formula)		

**National Certification Council for Home and Property Inspectors (NHICC)
Background Review to become a National Certificate Holder**

PAGE TWO

First and Last Name of Applicant	
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Point System Evaluation – HPI Training Courses

	Total Hours	Total Points	Reference
Total Hours of HPI Training Courses WITH PROCTORED EXAMS since 1990 (but NOT including field training) – 3 points per hour			Application Pages 3, 4, 5
Total Hours of HPI training Courses WITHOUT PROCTORED EXAMS since 1990 (including conferences and workshops, but NOT including field training) – 1 point per hour			
Total Hours of FIELD Training since 1990 - 3 points per hour (NHICC approved mentor) and 1 point per hour (Experienced and qualified mentor (RHI, NHI, ACI) not formally approved by NHICC			
Total TRAINING Points - to a maximum of 600 points (450 maximum Education and 150 maximum Field Training)			

Point System Evaluation – Fee Paid Inspections

	Total Points	Reference
Approximate number of fee paid inspections since January 1, 2000 - 1 point per inspection - to a maximum of 500 points (Must have minimum 150 for certification)		Application Page 5

GRAND TOTAL POINTS

Personal Background Points (Max. 100)		
HPI Training Course Points (Max 450)		
Field Training Points (Max 150) Combined Max 600)		
Fee Paid Inspection Points (Max 500)		
Total Points Achieved - 950 points required unless there are special circumstances		

Special Circumstances (if any)

Recommendation of NAB Background Reviewer	
Signature of Background Reviewer	
Background Reviewer Name	Date Background Review Conducted