Application



Our Process

A "Background Review" (Prior Learning Assessment) process is used by the NHICC to determine the appropriate stage for an individual. An individual who wants to enter at a particular stage must apply to the NHICC and present their background documentation of their personal education, training and experience. The criterion is based on the tasks defined in the National Occupational Standard for home and property inspectors.

The following steps should help guide you through a customary application process to gain National Certification & to be awarded National Home Inspector (NHI) designation by our NAB (National Admissions Board).

Application	Complete the application, provide fees and assessment documents required.
NAB Review	•The National Admissions Board reviews your application
Assessment	 Credentialed board reviewers are assigned to review and assess your application. If "no consensus" a third reviewer is assigned
Decision	 Applicant placed in NHICC category (Candidate, Provisional, or NHI - Certificate Holder)
Next Steps	 Meets certification criteria - Applicant informed of decision (Skip to Step - Completed Criteria) Does not meet criteria - Applicant is advised of any competencies missing
Missing Criteria	 Applicant must acquire documentation and advise the NAB of fulfilling missing competencies National Exam & TIPR (Test Inspection/Peer Review) mandatory unless exempted by license regulation
Completed Criteria	•Applicant informed of certification
Award	Applicant awarded certification

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33.0: NATIONAL CERTIFICATION PROGRAM

33.0.1: The key to any successful certification program is the ability to certify individuals who meet the competence standard for their occupation. A certification model is only as good as the certification body's ability to certify individuals against the National Occupational Standards for Home and Property Inspectors.

33.0.2: The governance and structural elements of the models are based on criteria defined in the CAN-P-9 (ISO) Standard 'Criteria for Accreditation of Personnel Certification Bodies'. The CAN-P-9 Standard is published by the Standards Council of Canada, and is based on the international ISO standard ISO/IEC 17024.

33.0.3: Individuals who are within the National Certification Program will be at one of the following stages – 'Candidate', 'Provisional' or 'National Home Inspector' (NHI).

The 'Candidate' stage is for individuals who have the appropriate training and who have displayed the required degree of competence to be home and property inspectors but lack experience to obtain certification. The 'Provisional' stage provides a mechanism to oversee the activities of individuals already working in the occupation and that need to complete their TIPR exam. The 'National Home Inspector' (NHI) stage is for individuals who have the appropriate training, experience and competence.

33.0.4: A 'Background Review' process will be used by the National Admissions Board to determine the appropriate stage for each individual. Any individual who wants to be considered for either stage would apply to the National Admissions Board and present their personal background. Background review criteria are based on the tasks defined in the National Occupational Standard for home and property inspectors.

33.0.5: To determine where an individual fits within the National Certification Program, an assessment process called a 'background review' is used. Background review is the process that the National Admissions Board uses to determine if an individual should be within program, and if so, at what stage. An individual, who wants to be considered for any stage, would apply to the NHICC and present their personal background. An individual's personal background would be presented through a structured application form completed by the individual, which may be supplemented if necessary through an interview.

33.0.6: NHICC certification criteria, does not allow decisions on certification to be subcontracted. However, other formally recognized home inspection organizations could provide the National Admissions Board with recommendations as to whether specific individuals meet the background requirements of the National Certification Program.

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